



# BONITA UNIFIED SCHOOL DISTRICT

115 West Allen Avenue San Dimas, California 91773 (909) 971-8200 Fax (909) 971-8329

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**Superintendent**

*Robert C. Otto Ed.D.*

**Assistant Superintendents**

*Mitch Hovey, Ed.D – Educational Services*

*William Brinegar, Ed.D. – Human Resources Development*

*Ann Sparks – Business Services*

**Board of Education**

*Glenn Creiman*

*Jim Elliot*

*Ed Jones*

*Patti Latourelle*

*Ron White*

## AGENDA

### REGULAR MEETING OF THE BOARD OF EDUCATION

**WEDNESDAY, MARCH 23, 2005**

**CLOSED SESSION 6:00 – 7:00 P.M. - OPEN SESSION: 7:00 P.M.**

### **THESE PROCEEDINGS ARE BEING AUDIO/VIDEO TAPED PURSUANT TO GOV. CODE 54953.5 AND REBROADCAST ON CHANNEL 3**

Pursuant to Government Code Section 54954 and Education Code Section 35140, the Regular Meeting of the Board of Education will be held on Wednesday, March 23, 2005 at 7:00 p.m. with the Executive Closed Session to be conducted from 6:00 p.m. to 7:00 p.m. to discuss topics listed on the Agenda. The meeting will be held at the Education Center, 115 West Allen Avenue, San Dimas, CA.

### **CALL TO ORDER**

Who: \_\_\_\_\_

Time: \_\_\_\_\_

### **ROLL CALL**

Present (P) Absent (A)

- (P) (A) Ed Jones, President
- (P) (A) Jim Elliot, Vice President
- (P) (A) Glenn Creiman, Member
- (P) (A) Patti Latourelle, Member
- (P) (A) Ron White, Member
- (P) (A) Robert Otto, Superintendent
- (P) (A) Dale Woolley, Interim Assistant Superintendent, Educational Services
- (P) (A) William Brinegar, Assistant Superintendent, Human Resources
- (P) (A) Ann Sparks, Assistant Superintendent, Business Services
- (P) (A) Gina Gonzalez, Student Representative, Bonita High School
- (P) (A) Nhowell Peralta, Student Representative, Chaparral High School
- (P) (A) Isabeau Brown, Student Representative, San Dimas High School

### **CLOSED SESSION AGENDA**

1. Conference with Labor Negotiators Pursuant to Government Code 54957.6  
District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District  
Teachers Association (BUTA) and California School Employees Association (CSEA).
2. Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
3. Public Employee Appointment-Assistant Superintendent of Educational Services. Pursuant to Government Code Section 54957.

## **OPEN SESSION AGENDA**

### **1. CALL TO ORDER**

The Board of Education will Reconvene into Open Session to report those actions taken in Closed Session, if any, that are required to be reported pursuant to Government Code Section 54957.1 at \_\_\_\_\_ p.m.

### **2. REPORT OUT OF CLOSED SESSION**

Pursuant to Gov. Code Section 54957.1

### **3. PLEDGE OF ALLEGIANCE TO THE FLAG**

### **4. APPROVAL OF AGENDA ORDER AND CONTENT**

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

### **5. COMMUNICATIONS-STUDENT REPRESENTATIVES**

Ramona Middle School Representative

### **6. FEATURED PRESENTATIONS**

1. Recognition of Kathy Stewart-California Association of Directors of Activities Outstanding Service Award
2. Ramona Middle School – Mark Rodgers, Principal

### **7. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS**

Minutes: Special Board Meeting February 28, 2005

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

Regular Meeting March 2, 2004

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

### **8. REQUESTS TO SPEAK ON AGENDA ITEMS**

This announcement is designed to alert the public to the opportunity to address the Board on Agenda Items. The Board may limit the total time for each agenda item to twenty (20) minutes.

Any person wishing to speak on an agenda item may be granted up to five (5) minutes at the time the item appears on the agenda. In the case of a non-agenda item, comments may be made under Section 11-Requests to Speak On Non-Agenda Items-Communication From The Public. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

Any person addressing the Board should first state their name, association with the District and address.

### **9. CONSENT AGENDA**

Matters listed under the Consent Agenda are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. If any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda. Items will be approved with one motion, which is not debatable and which requires a unanimous vote for passage.

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

### **EDUCATIONAL SERVICES**

1. Approve extended and overnight educational field trips as listed. Itinerary is on file in the Educational Services Department.
  - a. San Dimas High School Chamber Singers and Concert Choir to attend Spring Tour 2005-Heritage Festival, Atlanta, Georgia, April 14-17, 2005.
  - b. San Dimas High School Jazz Quartet to attend the Reno International Jazz Festival, Reno, Nevada, April 22-24, 2005.
2. Adopt Resolution 2005-28 Declaring April as Child Abuse Prevention and Awareness Month.
3. Approve submittal of Grants to Reduce Alcohol Abuse Program Grant application.
4. Approve submittal of Enhancing Education Through Technology (EETT) Competitive Grant application.

### **BUSINESS SERVICES**

5. Approve and/or ratify "A" warrants (payment for school employees) and "B" warrants (payments for equipment, supplies, services of non-school employees and other non-salary expenditures) as listed.
6. Approve and/or ratify purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.
7. Approve budget transfers between major object codes, as presented.
8. Approve Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.
  - a. John Sanders
  - b. Jim Alles
  - c. American Lives
  - d. Cabrillo Marine Aquarium
  - e. Independent Roofing Consultants

9. Declare items listed as surplus in accordance with Education Code 39521 and authorize disposal.
10. Approve facility use request by La Verne/San Dimas American Youth Soccer Organization to use Bonita High School Sports Park and Roynon Elementary School fields from May 26 through May 30, 2005 for a soccer tournament.
11. Approve facility use request by La Verne Soccer Club to use Allen Avenue Elementary School fields for weekend games from March 26 to August 28, 2005.
12. Approve establishment of Fund 35 for the County School Facilities Fund.
13. Authorize staff to prepare and issue bid specifications for repair/replacement of roofs at Bonita and San Dimas High Schools and Grace Miller Elementary School through the use of Deferred Maintenance Funds.
14. Authorize staff to prepare and issue bid specifications for asphalt repair/resurfacing at Allen, Gladstone, La Verne Heights, Oak Mesa and Shull Elementary Schools and the District Office through the use of Deferred Maintenance Funds.
15. Authorize staff to prepare and issue bid specifications to paint Allen Avenue Elementary School through the use of Deferred Maintenance Funds.
16. Approve renewal of Agreement between Bonita Unified School District and Nigro, Nigro and White, PC to conduct independent audit services for the 2004-2005 fiscal year.
17. Approve Agreement between Bonita Unified School District and RevTrak, Inc.
18. Accept Quarterly Report on Williams Lawsuit Settlement Complaints.
19. Reject Claim No. 05-38146 MH for automobile damage.
20. Reject Claim No. S146281 MH for automobile damage.

#### **HUMAN RESOURCES**

21. Approve/Ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.
22. Approve/Ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.
23. Approve Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.
24. Approve second reading and adoption of Board Policy 1312-Uniform Complaint Procedures.
25. Approve second reading and adoption of Board Policy 4113-Certificated Personnel Assignment.
26. Approve second reading and adoption of Board Policy 4012-Health Examinations.

27. Approve second reading and adoption of Board Policy 4012.5-Criminal Record Check.
28. Approve second reading and adoption of Board Policy 4054-Health and Welfare Benefits.
29. Approve out of credential teaching assignments per Education Code 44256(b) for K-8 multiple subject credential holders.
30. Approve out of credential teaching assignments per Education Code 44258.2 for secondary single subject credential holders.
31. Approve out of credential teaching assignments per Education Code 44263 for K-12 teachers.

### **SUPERINTENDENT**

32. Accept with thanks the donation of gifts valued at \$1,000.00 as determined by the donor and in accordance with Education Code 35273 and send letters of appreciation to donors on behalf of the Board of Education and staff.
33. Approve personnel services contract for Assistant Superintendent, Educational Services.

## **10. DISCUSSION/ACTION AGENDA**

### **BUSINESS SERVICES**

1. Report on Bid and Award Timelines for Modernization Projects.
2. Approve Agreement between Bonita Unified School District and Capital Program Management, Inc. for program management services for modernization projects.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

3. Approve Signature Authority for Construction Change Directives.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

4. Report on Special Education excess costs.
5. Update on Development of 2005-2006 State Budget.

### **HUMAN RESOURCES DEVELOPMENT**

1. Report on March 18 Buy Back Day.
2. Approve job description change from Coordinator of Special Education to Director of Special Education.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

## **STUDENT DISCIPLINARY ACTION**

1. Student Disciplinary Action Pursuant to Education Code #48900 (c), (k), and 48915 (a)(3), (b)(2), and (b)(3). Recommendation to expel student #906591 for the remainder of the spring semester 2005 and the fall semester 2005, with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

## **11. REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

This is an opportunity for the public to address the Board on non-agenda items. No action can be taken on non-agenda items (Board Policy 9055). Individual speakers may be allowed up to five (5) minutes to address the Board on any non-agenda item. The Board reserves the right to limit the time on a non-agenda item. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

Any person addressing the Board should first state their name, association with the District and address. At this time, the Board wishes to recognize:

Community (Individuals Having Completed Request to Address Board Card)  
Parent Teacher Association (PTA)  
Bonita Unified Teachers Association (BUTA)  
California School Employees Association (CSEA)  
Bonita Unified Management Team (BUMT)

## **12. COMMUNICATIONS-BOARD/SUPERINTENDENT**

Report From Student Board Members  
Report From Members of the Board  
Report From the Superintendent

## **13. FUTURE MEETING DATES**

Regular Meeting on Wednesday, April 13, 2005 at 7:00 p.m. at Education Center, 115 West Allen Avenue, San Dimas.

## **14. ITEMS FOR FUTURE AGENDAS**

## **15. ADJOURNMENT**

Respectfully Submitted

Dr. Robert C. Otto  
Superintendent

